

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	Marion Harvey
Organisation	The Community Café (Rushall)
Address	1 The Old Tractor Yard Rushall Pewsey Wilts SN9 6EN
Phone number	01980 635100
Email address	Marionharvey95@gmail.com

2. Amount of funding required from the Area Board:

£0 - £1000	450.00
£1001 - £5000	
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	x

4. If yes, please state why this project cannot be funded from the Parish Precept?

5. Project title?

6. Project summary: (100 words maximum)

<p>A monthly café which is</p> <ul style="list-style-type: none"> • open to all • welcoming of those who are isolated, elderly or lonely along with their carers • able to promote inter-generational interaction inviting all members of the community including the children of the neighbouring school • open from 2 pm until 4pm on the third Wednesday of the month
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7. Which Area Board are you applying to?

8. What is the Post Code of the place where your project is taking place?

SN9 6EN

9. Please tell us which themes best describe your project:

<input checked="" type="checkbox"/> Intergenerational projects	<input type="checkbox"/> Heritage, history and architecture
<input checked="" type="checkbox"/> Older People Support/Activities	<input checked="" type="checkbox"/> Inclusion, diversity and community spirit
<input checked="" type="checkbox"/> Carers Support/Activities	<input type="checkbox"/> Environment, recycling and green initiatives
<input type="checkbox"/> Promoting physical and mental wellbeing	<input type="checkbox"/> Sport, play and recreation
<input checked="" type="checkbox"/> Combating social isolation	<input type="checkbox"/> Transport
<input checked="" type="checkbox"/> Promoting cohesive/resilient communities	<input type="checkbox"/> Technology & Digital literacy
<input type="checkbox"/> Arts, crafts and culture	<input type="checkbox"/> Other
<input type="checkbox"/> Safer communities	

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

The Community cafe will be open to all.

We will serve tea and cake but above all we will ensure that everyone feels welcome

We will encourage social interaction particularly designed for those who may be lonely isolated or just in need of a friendly place to visit

As the cafe will be open at the end of the school day pupils and parents will be welcome to pop in. This will enable intergenerational interaction (conversation, small games such as dominoes etc played between the children and older people).

How many people do you expect to benefit from your project?

The cafe will serve Rushall and the surrounding villages.

Based on the existing village coffee mornings we expect approximately 25 people at the start plus families late

A maximum of 60 people at one time will be required but people may just pop in or linger longer...

It is expected that those who attend will enjoy the experiences of seated cafe service and company

How will you encourage volunteering and community involvement?

Posters and flyers
Parish Magazines
The support of the the local churches to inform congregations
Make relevant health care professionals aware
announcements at various local events
noticeboard information outside of the hall
Posters and flyers into school (Sept 2018)

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

As a community project we will aim to ensure that those who need transport are given a lift by another attendee or promote LINK
Costs will be low .50p per drink, one pound for cake
the hall has disabled access and parking

How will you work with other community partners?

Information sharing, updating and promoting the cafe

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding

As a retired headteacher I fully understand the issues and needs relating to Safeguarding and am aware of the relevant agencies with whom to make contact if concerns arise or are reported. I am Advanced Level Trained in Safeguarding and would be the person who is ultimately responsible for safeguarding processes for the café (during its running time and would report concerns/guide others

to report). Volunteers will be detailed to report any concerns to social care or seek advice if they are unsure of how to proceed

All attendees will be treated with respect, sensitivity and a culture of trust will be engendered by all volunteers. A culture of everyone's welfare being important will be endemic to the culture of the cafe

see above

12. Monitoring your project.

How will you know if your project has been successful? *required field

The cafe will aim to be principally self funding within one year. Accounts will detail this information
Feedback from attendees will inform the project and its future

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The aim is to self fund the project from June 2019

14. If this application forms part of a larger project (eg a community navigation project), please state what this project is and approximately how much the overall project will cost

N/A

				<input type="checkbox"/>
				<input type="checkbox"/>
Total	450	Total	450	

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
 No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

- I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

- For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

- I will make available on request the organisation's **latest accounts**

Constitution:

- I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

- I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land

- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

- I confirm that the information on this form is correct, any award received will be spent on the activities specified.